



Serving Real Estate Professionals Throughout Chicagoland

C.A.R. Member Transfer Notification Request

According to Real Estate License Act of 2000 Sec. 5-40:

- (b) When a licensee terminates his or her employment or association with a sponsoring broker...
(c) When a licensee accepts employment or association with a new sponsoring broker...

New Sponsoring Brokers - Complete this form. Attach a copy of the signed off license or a copy of the affidavit of the licensee as to why the endorsed license was not surrendered.

Agent First Name: Last Name: C.A.R. ID#:

RE License #: Old CAR Office #

Old Office Name:

New Responsible Broker First and Last Name: MARCEL SADUS

Office Name: US REALTY

Office Address: 1900 E. GOLF RD #950 SCHAUMBURG, IL 60173

CAR Office ID#: 17163 Office Phone: 847-592-7421 Office Fax: 847-592-7475

New Phone for MLS: Agents New E-mail Address:

Signature of Responsible Broker: [Handwritten Signature]

\$25.00 Transfer Fee Required: Circle one: Visa, Master Card or AMEX

Card #: Exp: Signature

Date:



REALTOR® Association of West/South
Suburban Chicagoland

Downers Grove
8637 S. Main Street, Downers Grove, IL 60516
630-324-0400 Phone
630-324-0401 Mail Fax
630-324-0402 Membership Fax
630-324-0403 Education/Technology/Store Fax

Naperville
1015 W. Dwy Road, Suite 800, Naperville, IL 60540
630-324-0400 Phone
630-566-1283 Fax

Oak Forest
14930 S. Clove Ave, Oak Forest, IL 60452
630-324-0400 Phone
708-844-4403 Fax

AGENT ROSTER UPDATE

PLEASE NOTE: We are unable to process (if incomplete).

Circle Type(s) of Transaction(s)

ADDRESS CHANGE*

PHONE CHANGE*

NAME CHANGE*

EMAIL ADDRESS CHANGE*

*The above transactions can be done by
the agent online at www.rwssc.com
under Your Account.

REINSTATEMENT - All applicable MLS
fees must be paid at the time of
reinstatement. (Any member who has
not paid their Association Dues for the
current year must rejoin as a New
Member AND pays the New Member
Initiation Fee, as well as the current
Association Dues and MLS fees.)

DELETE AGENT - Copy of signed off
license *required* to delete agent.

TRANSFER (Within RWSSC ONLY)
\$25. transfer fee, copy of signed off
license from old office and a copy of your
45-day permit from NEW office. (transfer
fee can be charged to the office if BROKER
signs below)

Agent ID #: _____ SS#: _____

Real Estate License #: _____

Name: _____

E-mail: _____

Home Add: _____

City: _____ Zip: _____

Home Phone: _____ Home Fax: _____

OLD OFFICE

Company: _____ Office MLS#: _____

Address: _____

City: _____ Zip: _____

Office Phone: _____

NEW OFFICE

Company: US REALTY Office MLS#: 22650

Address: 1900 E. Golf Rd., # 950

City: SCHAUMBURG Zip: 60173

Office Phone: 847-592-7421

NOTE IF YOU ARE DROPPED AND WISH TO REINSTATE, YOU MUST PAY ALL
INITIATION FEES AGAIN UNLESS YOUR ANNUAL DUES ARE PAID FOR
THE YEAR IN WHICH YOU REINSTATE

REALTOR® Signature _____ DATE _____

I authorize RWSSC to BILL MY OFFICE for transfer fees

N/A
Designated REALTOR® Signature _____ DATE _____